

# Queen Elizabeth's Grammar, Alford

## A Selective Academy



### **No-Smoking Policy**

#### **Introduction**

Second-hand smoking, breathing-in other people's tobacco smoke, has been shown to cause cancers, heart and respiratory disease in non-smokers.

The Health and Safety at Work Act 1974 places a duty on employers to provide a working environment that is: 'Safe, without risks to health'

Queen Elizabeth's Grammar acknowledges that second-hand tobacco smoke is both a public and a work place health hazard and also wishes to send a clear signal to pupils at the academy that it is unacceptable. A No-Smoking Policy was first adopted in 1996.

#### **Aims of the Policy**

The policy seeks to:

- Guarantee a healthy working environment and protect the current and future health of employees, pupils, parents and visitors
- Guarantee the right of non-smokers to breathe in air free from tobacco smoke
- Comply with national legislation, Health & Safety legislation and employment law
- Raise awareness of the dangers associated with exposure to tobacco smoke
- Take account of the needs of those who smoke and support those who wish to stop

#### **Restrictions on Smoking**

Smoking is not permitted in any part of the premises, entrances or grounds at any time, by any person, regardless of their status or business with the academy.

Smoking will not be tolerated at entrances and exits and is not permitted in any part of the academy's premises.

#### **Visitors**

All visitors, contractors and deliverers are required to abide by the no-smoking policy. Staff members are expected to inform visitors of the no-smoking policy. However, they are not expected to enter into any confrontation which may put their personal safety at risk.

#### **Vehicles**

Smoking is not permitted in company vehicles or any vehicles being used on academy business.

#### **Support for smokers**

Any smoker requiring help and support in giving up smoking is encouraged to seek assistance from the local NHS Phoenix Stop Smoking Service, Beech House, Witham Park, Waterside South, Lincoln LN5 7JH (tel: 01522 550681) or the national Don't Give Up Giving Up free-phone helpline 0800 169 0 169.



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### **Disciplinary Action**

Any pupils who disregard the policy will be given a fixed term exclusion and staff will also be warned and disciplinary action taken if the problem persisted.

### **Monitoring and reviewing**

This policy is reviewed and updated annually (along with all other policies in the staff handbook). The Facilities Manager & Administrative Officer, Site Manager and Headteacher will monitor the policy.

