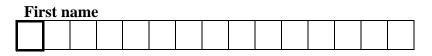# Parental Access – intranet.qegs.co.uk

In order to access our online curriculum and gain access to resources to help your child with their home learning and also access extra school resources, please can you complete the form below. Also, please read and sign the acceptable use policy printed on the reverse. Once your account has been created you will be given an acceptable use policy to keep.

Over the coming year we will be adding extra areas to help you support your child to fulfil their potential.
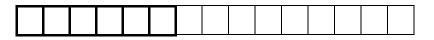
Please print in the boxes below

First name

Surname

Please print your child's/children's username(s) and their name in the spaces below

Username   **Name**

Password

Please print a password in the box below. Your password needs to be at least 6 characters long. Your password must be kept secret. If you think someone else knows your password you must contact the school immediately so that it can be changed.

Please return to the school office in a sealed envelope by Friday 12 December 2008.

ICT Acceptable Use Policy: Parents at QEGS, Alford

All parents who have access to the QEGS intranet must ensure that they have read and agreed to abide by this Acceptable Use Policy.

It is expected that any of our ICT systems you use will be for the sole purpose of helping your son/daughter and that you will not reveal or use any of the work/information for any other purpose.

When using any of the systems I will not:

- give anyone access to my login name or password
- open other people's files without express permission
- access the system as anyone other than myself

When using any of the school systems I will:

- report any suspected breach of network security

When accessing the school's intranet I will not:

- use the materials for any other purpose other than that related to QEGS
- share any of the resources with other schools

Declaration:

I have read the above Acceptable Use Policy and agree to abide by all its conditions. I understand that if I am found to have contravened any of the requirements I will lose my access to the system.

Name (please print):_____

Signed:_____

Date:_____